

**Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

February 21, 2020

NOTICE TO BIDDERS

The following are questions and responses regarding

**RFP No. 4911.1, Social Work Services for Social Emotional
Special Education Services (SESES) & Bridge Services**

Question 1: When will contract be awarded and how will vendors be notified?

Answer: The contractor will be notified in writing upon approval from the Board of Education through a pre-award notice, prior to Board approval, followed by a final award notice after Board approval. The notifications will be issued by the Procurement Unit.

Question 2: Who are the current agencies you are working with to provide social work services?

Answer: Montgomery County Public Schools (MCPS) is not currently working with agencies to provide social worker services.

Question 3: Have these vendors been able to meet all of your school social work needs?

Answer: Montgomery County Public Schools (MCPS) is not currently working with agencies to provide social worker services.

Question 4: How many contracted social workers do you anticipate needing for the remainder of 2019/2020 school year? What is the anticipated FTE?

Answer: MCPS anticipates the need for 1-4 FTE for the remainder of the 2019-2020 school year.

Question 5: What are the current hourly billing rates for social workers by vendor?

Answer: Montgomery County Public Schools (MCPS) is not currently working with agencies to provide social worker services.

Question 6: Do you require that social worker candidate resumes and/or licensure be submitted with proposal?

Answer: MCPS would not require that the resumes and licensure information be submitted with the proposal, but the agency should be able to ensure that properly

credentialed candidates would be available for the school teams to interview prior to starting work at the school.

Question 7: How many work days are assigned for the school year?

Answer: There are 180 work day in the full school year.

Question 8: What is the average caseload?

Answer: The average case-load would be 20 students, but the social worker would be operating as a member of a mental health support team that includes a school psychologist and a special education teacher.

Question 9: Will assigned social workers have access to materials, supplies, equipment, evaluation kits, and protocols provided by your schools?

Answer: Yes, social workers will have access to the materials and supplies provided to each school based team.

Question 10: Will assigned social workers have access to computers/ laptops and printers provided by your schools?

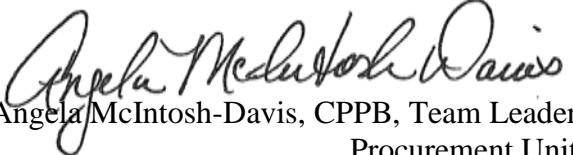
Answer: Yes, each social worker will have access to a computer and printer in the school setting.

Question 11: Do you require vendors to guarantee the provision of services or is it understood that we will begin recruiting on a best efforts basis?

Answer: It would be preferable for the vendor to be able to guarantee credentialed candidates. If vendors are unable to provide immediate candidates MCPS would contract with a vendor(s) as they undergo the recruiting process.

Question 12: Can pricing increase during the term of the contract?

Answer: Changes in pricing would not be able to change during the course of the school year, but could be revised from one school year to the next.


Angela McIntosh-Davis, CPPB, Team Leader
Procurement Unit

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
(Name & Title)

Name of Company: _____